



Dundas Little League

Home of the Tigers
Est. 1954

Policy name: Safety Policy

Date approved: May 2011

Purpose: to provide information on injury prevention and reporting, and providing a safe environment for players, coaches, umpires and spectators.

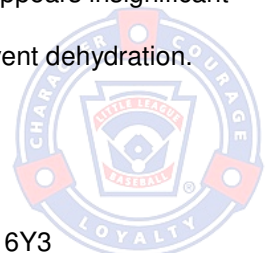
POLICY

General responsibilities and duties:

- Players, coaches and umpires are to act with extreme care to prevent pre-game and game injuries.
- The League will make available and accessible first aid kits at all parks. It is the responsibility of the coaches to know the location of these kits. Any hazard or potential hazard should be reported to the umpire and/or a DLL official.
- No coach will be alone or placed in a situation where he/she is alone with a child of whom he/she is not a parent or guardian.
- Coaches (and conveners) are to ensure that players are never left unattended at the park after a game. It is an expectation of the league/coaches/safety officer to have one parent/caregiver present at all games and practices throughout the entire game/practice time. Players are to be picked up only by a known family member or a pre-designated driver.
- No coach, umpire or any DLL official shall provide any medication to a player for any reason.
- No smoking is allowed in the stands, dugouts or on the field.
- Coaches are to be made aware of any medical conditions or allergies that pertain to their players; they will be advised of how to deal with the player's condition or be able to detect if a player is in medical distress. (Special attention will be provided to players with severe peanut allergies).

Field responsibilities and duties:

- The complete playing area should be inspected before games and practices noting any hazards such as stones, pieces of glass, holes etc and report to the umpire or league.
- Position players at appropriate distances during warm-ups to reduce the chance of being hit by a missed throw, wild pitch or batted balls.
- No "horse play" at any time while either in the dugout or on the field. Coaches will be advised as to what steps are available to curb any inappropriate player behaviour.
- No game or practice will be held when the weather and/or field conditions are poor, subject to notification by the league and/or coaches before the game/practice, and umpire(s) during the game.
- Only players, coaches and umpires will be allowed on the field or dugout during a game.
- No jewelry is to be worn by any player during a game with the exception of medical alert bracelets etc.
- No "on-deck" batting allowed – inside or outside the playing area.
- All players and coaches are to remain focused and alert for foul balls etc.
- Any player, at the sole discretion of the umpire, that attempts to injure another player on purpose, will be ejected from that game.
- Players are not to leave the playing area unless authorized by their coach.
- Two adults must be present at every game or practice as a minimum.
- Players are not to be left alone in their dugout.
- Coaches must notify the player's parent(s) if an injury has been sustained, even if the injury appears insignificant – NO EXCEPTIONS.
- Coaches are to ensure that their players drink fluids, especially during hot/humid days to prevent dehydration.
- Players are to be wearing proper protective equipment at games and practices.
- Coaches are not to play children that are injured or are ill.



Safety Officer

The Dundas Little League Safety Officer is the direct link between the league's Board of Directors and the coaches, umpires, players and conveners as well as any third party as it relates to matters of safety. The primary responsibility of the DLL Safety Officer is to develop, implement and communicate the safety program to all concerned. Please visit our web site under Contact for the name of this year's Safety Officer.

Safety Officer's duties and responsibilities:

- Review and update the league's safety plan on an annual basis.
- Work with facilities manager(s) and conveners (and coaches) in the inspection of the playing fields for any potential safety hazards on a regular basis.
- Assure that all coaches, conveners and volunteers have completed the annual background check.
- Maintain a statistical log of all injuries and accidents as they occur, including team, division, time and under what supervision.
- Ensure each team has access to first aid equipment.
- Post and/or distribute any Little League "ASAP" – A Safety Awareness Program newsletters or updates to conveners and head coaches.
- Ensure Equipment Manager has inspected all DLL equipment for any and all safety defects, prior to distribution to each team's head coach. Any unsafe or defective equipment is to be discarded.
- Follow up with all accident reports submitted. If required, the safety officer will check on the status of the injured party and provide full reports to the league president or his/her designate.
- Ensure the DLL code of conduct is distributed to all coaches prior to the start of the season. Coaches are to be instructed to remind their players and parents of same. Available on the DLL website.

Accident Reporting Procedure:

An accident that causes any player, coach, convener, umpire or league volunteer to receive medical treatment and/or first aid must be reported to the DLL Safety Officer or the division convener and president if the safety officer is unavailable. Any and all such incidents are to be reported within 48 hours.

The incident report form is found on our website:

<http://www.dundaslittleleague.ca/Documents/Injury%20Report.pdf>

As a minimum, the following should be reported:

- The name, address and phone number of the person involved (as well as parent/guardian's information if the individual is a minor).
- Name and phone number of the reporting coach.
- Date/time/location of the incident.
- Detailed description of the incident
- Extend of the injuries, if known/available.